

AGENCY AND PROGRAM INFORMATION REQUEST



It's EASY to list your agency in the United Way 2-1-1 database!
United Way 2-1-1 is updating the information in our database. Please complete a separate form for each program provided by your agency and mail or fax back to us.

With one easy to remember number, United Way 2-1-1 will connect individuals with resources within our community. We are in the process of collecting information for Mobile, Washington, Clarke, Monroe and Choctaw counties.

PLEASE USE THIS CHECK LIST WHEN SENDING IN YOUR FORMS.

- Complete the **"Agency Information"** form. Please complete every field. If a field is not applicable to your agency please put N/A
- Copy the **"Program Information"** form as often as necessary. Complete one form for each program. This form looks very similar to the "Agency Information" form, but the "Program Information" form has additional information. *(This will help us differentiate between agencies and programs, because sometimes both will have the same name! A program is a specific service - such as a working-training program for adults - whereas an agency is the organization that hosts the program.)*
- Please ensure that you accurately list all services provided by the program, as that is what our referrals will be based on. *(Example: A Food Pantry Program would list services such as- one weeks worth of food, hygiene items, diapers when available, etc and an Emergency Financial Assistance program would list services such as - rent, utility, funeral assistance, etc.)*
- Please enclose a copy of your agency's 501(c)s status (if applicable)

Mail to:
United Way 2-1-1
PO Box 91068
Mobile, Alabama 36691-1068
fax: 251-431-5117
E-mail address: info@unitedway211.org

Thank you for helping United Way of Southwest Alabama keep our citizens informed with current community resource information.



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